

NEW BEDFORD PUBLIC SCHOOLS

PAUL RODRIGUES ADMINISTRATION BUILDING 455 County Street, New Bedford, MA 02740 www.newbedfordschools.org (508) 997-4511 ANDREW O'LEARY
INTERIM SUPERINTENDENT

DARCIE AUNGST INTERIM DEPUTY SUPERINTENDENT

MEMORANDUM TO DECLARE SURPLUS

To:

Principals, Directors, Coordinators, Supervisors, and Technology Services

From:

Dr. Barry Rabinovitch, Interim Assistant Superintendent of Finance & Operations

Date:

April 1, 2024

Subject:

Surplus Property Report – March 2024

The enclosed surplus property reports are forwarded for your information.

Please contact the originator for additional information.

In Bay Raborton

Requests for surplus property should be made through the office of Finance & Operations.

Attachment(s)





Revised: Oct. 2022

NEW BEDFORD PUBLIC SCHOOLS SURPLUS REQUEST FORM

To declare any item as surplus, complete and sign this form. For items in "good" condition, a photo must be attached to the request. <u>Interoffice</u> requests to Finance & Operations. For surplus process and disposal timeline, see <u>Surplus Process</u> on the district website under <u>Depts/Programs > Finance & Operations > Useful Forms</u>.

From:	Dept./School:	Devale	s School	
	Name & Title:	Sen OR	Custodian	
	Signature:	Susana	of Marlens	
	Date:	3-5-	24	

I would like to declare the following items surplus in accordance with School Committee Policy DN:

Quantity	Description	Make/Model	Asset Tag #	Serial Number	Condition
49	Derks		-		
	Desks Table chairs				
15	chairs		_		
	Olitary o				
		•			

Revised: Oct. 2022

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From:		Winslow Elementary
2,40	Name & Title:	Suzanna Oliveira
	Signature:	No.
	Date:	03.28.24

I would like to declare the following items surplus in accordance with School Committee Policy DN:

Quantity	Description	Make/Model	Asset Tag #	Serial Number	Condition
187	student desks			an a same	fair
45	student chairs				fair
6	tables				fair
		 			





